

SonicWeb Timesheet

- Web-based employee timesheet interface
- Internet/ Intranet connectivity
- Flexible Labour allocation options
- Easy to use and customizable entry form
- Accruals checking for vacation, sick, banked time, etc.
- Request vacation approval process

SonicWeb Timesheet entry is an easy-to-use timesheet interface that allows employees to key in their daily hours into a simplified web-based form. By using a standard web browser, employees can select the work week and facilitate tracking time within their job function.

Web-based Employee Timesheet Interface: The timesheet can be configured to be a basic and easy-to-use time entry form, however additional columns can be added to track labour allocation details.

Internet/Intranet Connectivity: Employees have real-time access to their timesheet using a standard internet connection on any PC. If required, access can be restricted to a corporate Intranet .

Flexible Labour Allocation Options: When entering time, employees can choose to allocate their labour by department, location, earning code, project or operation allowing for detailed time analysis.

Welcome: Dan Smith

Timesheet

Week Beginning:

+ Add new record							Refresh
DELETE	DATE	DEPARTMENT	TYPE	HOURS	DESC	EDIT	
	Jan. 4 Mon	CS	Direct	4.00			
	Jan. 4 Mon	R&D	Direct	4.00			
	Jan. 5 Tue	CS	Sick Leave	8.00			
	Jan. 6 Wed	CS	Direct	8.00			
	<input type="text" value="1/7/2010"/>	<input type="text" value="CS"/>	<input type="text" value="Vacation"/>	<input type="text" value="8"/>	<input type="text"/>		
	Jan. 8 Fri	CS	Req. Vacation	8.00			
TOTAL:				40.00			

Easy to Use Customizable Entry Form: Columns in the time sheet can be easily re-labeled, re-ordered and configured to suit your current time sheet reporting requirements.

Accruals Checking for Vacation, Sick, Banked Time etc: When entering time for accrued earnings codes, the SonicWeb Timesheet can be setup to disallow entries that would exceed the maximum available time.

SonicWeb Timesheet

Technical Specifications

Server Requirements

- Microsoft Windows® Server 2003 or greater
- Microsoft SQL Server 2005 or greater
- IIS 6.0 or greater with .NET Framework 2.0

Web Browser Requirements

- IE 6.0 or greater or Firefox 1.5 or greater
- Java Script enabled
- Internet/Intranet connection

PC Requirements

- Windows 2000
- Windows XP
- Windows Vista
- Windows 7